

# Calvary Baptist Pre School

575 East 18<sup>th</sup> Street

Paterson, New Jersey 07514

(973) 278-4130

## Re: Confidential Information

Dear Parent,

Calvary Baptist Pre School honors the confidentiality of children and family records. We will not release any Confidential Documents or Information regarding your child without your consent. This includes;

- ✓ Medical Records
- ✓ School Enrollment Records
- ✓ Assessment (Testing) Records

Records are housed with the group teachers or in the pupil files in the main office.

It is necessary, however, that we share information with teaching staff, Public School Staff and Medical Staff. We ask you to sign below giving consent to allow records to be shared as listed.

I (parent/legal guardian) hereby authorize the release of pertinent information, as listed above, to the Pre School Center Staff, Paterson Public School Staff and School Nurse (medical conditions, allergies and/or medication regimes) to be shared with appropriate professional staff involved in the care of my child.

Child's Name: \_\_\_\_\_

Parent/Legal Guardian (PRINT) \_\_\_\_\_

\_\_\_\_\_  
Parent/ Guardian Signature

\_\_\_\_\_  
Date